

5010-104

UNITED STATES GOVERNMENT

Memorandum

~~SECRET~~
~~CONFIDENTIAL~~

TO : Director of Training

DATE: 27 August 1965

FROM : Registrar, TR

25 YEAR RE-REVIEW

SUBJECT: Weekly Activities Report No. 25
23 - 27 August 1965

I. SIGNIFICANT ITEMS

None

II. OTHERS

17

B. [] has been attending a course, "ADP Implications for the Training Director, " at The Civil Service Commission, August 25 - 27.

C. The Employee Bulletin on the Off-Campus Program was disseminated on 26 August. Applications have already been received for certain of the courses to be offered. Registration is scheduled for 9 - 10 September.

~~SECRET~~

GROUP 1
Excluded from automatic
downgrading and
declassification

Weekly Activities Report No. 25 (Cont'd)
23 - 27 August 1965

D. The Deputy's slot in AIB is still not filled. OTR Personnel has been alerted to [redacted] need in this position and have agreed to seek out prospective candidates.

25X1

E. [redacted] is beginning to develop plans for the first Quarterly Training Officers Conference in early October. In these conferences we hope to discuss matters of policy and procedures with agenda items included from OTR and from the Training Officers.

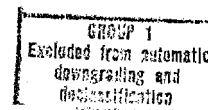
25X1



25X1

Attachments: a/s

SECRET



UNITED STATES GOVERNMENT

Memorandum

TO : Registrar/TR

DATE: 27 August 1965

FROM : C/AIB/RS/TR

SUBJECT: Weekly Activities Report No. 25
23 - 27 August 1965

I. SIGNIFICANT ITEMS

None

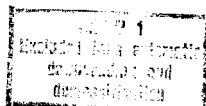
II. OTHERS

25X1 A. By early next week the Career Trainee Staff will complete the division of the current CT class for assignment to the Operations and Operations Familiarization Courses. [] [] the new Chief Instructor, Ops Course, who asked for the information was informed.

25X1 B. FY 65 information on employees who completed four courses--CS Records Officer, CI Fam, CI Ops and [] [] was sent to [] CI Staff. This is part of the annual up-dating of the information for the Staff. 25X1

25X1 C. Registration for the Air Ops beginning on 30 August is back up to eleven. There will be no administrative or security briefing here at headquarters. [] SO/TR, has arranged for the briefing to be given [] C/HT/OS has been informed. 25X1

D. C/OS has been informed that there is definite space at 1000 Glebe for the first three weeks and the last week of the seven-week special training [] beginning 11 October. What can be done for the interim period will depend upon the size of the group. So far the number of students is indefinite; something between twenty and thirty. 25X1



SUBJECT: Weekly Activities Report No. 25 (cont)

25X1

25X1

[redacted]
[redacted] The memo contained specific dates for departure, training, and return of the group. A second memo from the [redacted] requesting [redacted] assistance in transporting the group, also containing such dates, was sent two days later. There is no conflict in the information in the two memos.

25X1

25X1

25X1

[redacted] will go to [redacted] on Wednesday, 8 November, to brief the PM students and instructors who will make a round-trip to the Pentagon on the following day.

25X1

25X1

25X1

F. An applicant from ORD/DDS&T for the [redacted] Course was ineligible for the course on several counts. The Training Officer, [redacted] understood the OTR position and was more than satisfied that arrangements were made for the applicant to talk with [redacted] of the CA Staff. (Paul was recommended by [redacted], HT/OS; C/AIB found Paul very willing to set up a conference.) After a conversation with the applicant, C/AIB was more certain that the course was not for him since what he wanted to do was "meet with people to see if in any way he could do research for them"--meaning the Staff. The applicant, [redacted] a psychologist, is identified in OTR as the student who was ejected from a recent Introduction to Intelligence Course.

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25X1

25X1

G. Information has been given to [redacted] on those DDP people on duty in OTR whose proficiency in French or German will be tested in September.

25X1

H. [redacted] of the IG Staff reported his satisfaction with the three-day Executive Seminar in ADP at IBM which he completed last week. Mike considers this a program for top managers; nothing for those engaged in systems analysis or in using computer-hardware. He found the program three days of IBM propaganda, but nevertheless informative. Mike mentioned that the IG Staff is in the process of surveying records management in the DDP and the DDI and the DDS will be scheduled for the same type of survey. He says the survey will be of some duration and may involve considerable follow-up by the Staff.

B

SUBJECT: Weekly Activity Report No. 25 (cont)

I. [] will undertake to provide the Office of Medical Services with catalogs from 43 medical schools in the United States. AIB is doing this because of the working arrangement established with many of the colleges and universities wherein the Registrar's office is the focal-point for the Agency for such requests. 25X1

J. The 1965 Annual Conference of Professional Recruiters is being held from 1-10 September. We were able to release Room 803 for several days of the conference. PRD/OP borrowed 53 of our catalogues for the information of the Agency speakers. (There were only a few catalogues we could not supply.)

(An interesting item is that the University of Virginia turned down our written request for a copy of its current catalogue on the score that copies are in short supply. Our request was officially identified as an Agency one.)

25X1

K. [] who will replace Colonel [] was briefed on OTR on Thursday; [] a new instructor there, was briefed on Friday. 25X1

25X1

III. PERSONNEL

A fitness report was completed on [] the first of two summer employees to terminate summer work. 25X1

[] is scheduled to take PETB. This is recommended by the Personnel Office, OTR.

25X1

25X1

Attachment: Weekly Attendance

Page Denied